Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**GOVERNMENT DEGREE COLLEGE SAMBA**
Name of the head of the Institution	**Sushma Mahajan**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01923-241044**
Mobile no.	**9419172092**
Registered Email	**gdcsamba90@gmail.com**
Alternate Email	**iqacgdcsamba@gmail.com**
Address	**Government Degree College Samba, Near Mansar Morh, Samba , J &K**
City/Town	**Samba**
State/UT	**Jammu And Kashmir**
Pincode	**184121**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Semi-urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Parshotam Singh Manhas**
Phone no/Alternate Phone no.	**01923241044**
Mobile no.	**9419274237**
Registered Email	**parshotammanhas18@gmail.com**
Alternate Email	**parshotamsmanhas@yahoo.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.gdcsamba.in

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	http://gdcsamba.in/IQAC2020/naacuploads/1592304711.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.07**	**2019**	**01-May-2019**	**30-Apr-2024**

6. Date of Establishment of IQAC

25-Apr-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Periodical meetings of IQAC are conducted.	**23-Jul-2019** **1**	**10**

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GDC Samba	RUSA	RUSA	2019 365	10000000
GDC Samba	Govt Grant	UT J&K Govt	2019 365	21463000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link](#)
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- **Organization of National Seminar/Extension activities/Training program etc. to promote quality, research and development.**

- **Collected feedback from various stakeholders including students, faculty members, parents and alumni and consolidated the report for further action.**

- **Setting up of Gym in the college for the students.**

- **Encouraged faculty members to submit proposals for research projects and seminars.**

- **Establishment of Computer Resource Centre.**

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Organization of National Seminars	These activities supported and guided the students as well as faculty members in the development of scientific aptitude among them.
2. Monitoring the progress of research through College Research Committee.	Encouraged faculty members to submit proposals for research projects. Five projects (two major and three minor) have been submitted to Higher Education.
3. Organization of career counseling programs for skill enhancement.	Seminars and invited talks have been organized regarding higher studies, competitive examinations.
4. Faculty Participation in Conferences and Workshops, Resource Persons	This will facilitate the faculty members to gain knowledge, present their research results and keep updated in their respective field.
5. Training program to staff regarding GeM	All the purchases of the Institution have been carried out on GeM.
6. Setting up of Gym in the college for students	Gym has been established in the college campus for the all around development of the students
7. Introduction of Home Science and Statistics in the present Curriculum	Statistics have been introduced in the curriculum with a total strength of 57 students
8. Organization of Cultural Exchange program	Cultural Exchange program in Dogri have been organized.
9. Automation of library	Requisite equipments / Infra for the automation of library were purchased and automation process initiated.

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019

Date of Submission	25-Mar-2020
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Govt. Degree College Samba has been affiliated to the University of Jammu. So, the Curricular aspects of the College are governed by the broad guidelines of the University itself. In fact, the admissions, class work and exams of all the Semesters of various courses run in the College takes place as per the schedule provided by the University of Jammu. But, inside the institution, a lot of emphasis is placed on the originality and innovation to meet the overall development needs of the students. There are various well-structured processes that enable communication and dialogue among the various stakeholder groups and the university within the larger societal contexts. The college level committees prepare broad guidelines and frameworks to suit requirements of different courses at the departmental level. The academic, timetable and workload committees of the college and individual departments provide directions and regularly monitor the efficacy of the same throughout the session. In the year 2019-20, the effective fulfilment of a defined and prescribed course of studies was achieved by the timely beginning of class work, regular monitoring of syllabus covered and the orderly conduct of internal tests and assignments etc. by the College management. A lot of efforts have been put to structure the systems at GDC, Samba so that the uniformity, transparency, academic standards and quality could be maintained. The Planning process began with the very formation of admission committees for different semesters. The past learning of the students, their propensity as also the capacities of the college had been kept in mind while distributing various subjects to the students. That way, effective curriculum delivery was ensured at the very beginning of the session. The Time-Table Committee of the College made sure that no clash of classes of various subjects could take place while preparing the time-table of all the semesters to be run in the College. Sections of the semester classes were also made for maintaining a proper Student-Teacher ratio. The Practical schedule of all the subjects requiring practical knowledge in the subject laboratories had also been prepared. The College management ensured to accommodate all the students in various courses and classes to allow them to realize their potential to the fullest. Lecturers on academic arrangement were arranged where the student number was found to be more. At the beginning of the academic session of 2019-20, the college prepared its proposed academic calendar, which was uploaded in the college website. The proposed academic calendar was prepared according to the notices and circulars received from the affiliating university i.e. The University of Jammu. The teachers maintained proper registers of daily attendance so that minimum requirement of attendance of students could be guaranteed. Based on the teaching assignments allotted in the syllabus distribution, teachers prepared their "teaching plans". Along with the traditional chalk and talk method, teachers often used power-point projections during the lectures to demonstrate topics. From time to time, concerned teachers were also asked to provide information about the coverage of syllabus of various classes. In the past year, the infrastructure and facilities at GDC, Samba have continuously been

upgraded to suit the needs of changing curriculum. The college has well-equipped laboratories and classrooms with projection facilities for both faculty and students. The well-stocked College library is being computerized to offer various web-based facilities and access to National and International online databases. Understanding that Evaluation is one of the basic tenets of Curriculum, the college management pays enough attention to this aspect also. In the preceding year, the college ensured timely completion of Internal Assessment papers and their evaluation along with preparation of Award Rolls and their final checking by University Officials. Hence, at Govt. Degree College Samba, every effort has been undertaken to ensure an integrated and comprehensive curriculum delivery to the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Statistics	24/05/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes

Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The College has a mechanism in place to obtain feedback from various stakeholders. Well structured Questionnaires were distributed, collected and thoroughly analyzed to draw conclusions. The process of analysis included formulation of pie-charts and bar graph depicting the responses.Though the analysis of the feedback of various stakeholders regarding curriculum depicted very positive trend we, at GDC, Samba strived to be better in all the endeavors of the College in the past year. The curriculum delivery was made more effective by adopting following changes in 2019-20: - 1. Since the curricular aspects of the College are guided by the affiliating University only, the decisive action regarding syllabus takes place in the University itself. But, the Heads of Departments of various subjects attended meetings of Board of Studies at the University and apprised them of the genuine concerns of students as well as teachers regarding syllabus like their relevance or difficulty level. 2. The process of automation of College library has been initiated at GDC, Samba and in the last year 2019-20, 3154 books and 70 reference books along with 15 journals had also been added to the stock so that the availability of study material related to syllabus could be made possible to students. 3. To channelize the energy of young students into a positive direction, a full-fledged gymnasium has been made in the College and students are being encouraged to devote some time to their wellness and health. 4. The College management ensured the maintenance of student-teacher ratio as per UGC norms at every step by engaging teachers on academic arrangement. In this light, subject experts were also invited to deliver guest lectures to the students. 5. In the bygone year, the teachers of the College were urged to use more and more ICT methodologies and approach in the subjects they taught. So, there had been an extensive use of smart classrooms by the various subject teachers. 6. To upkeep the discipline in the campus, not only a duty roster of the faculty members had been constituted but, numerous CCTV cameras were also installed at key positions in the College. The step was taken in order to ensure the safety and security of the students. 7. A Computer Resource Centre has been established in the College with the aim of imparting training and offering diploma/certificate courses to the aspiring students and staff as well. 8. All efforts are made to improve Evaluation System in the College by making it more transparent and accountable, by checking and verification at different stages.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Sem-V	51	51	51
BSc	Sem-V	198	198	198
BA	Sem-V	334	334	334
BCom	Sem-III	61	61	61
BSc	Sem-III	186	186	186

BA	Sem-III	543	543	543
BCom	Sem-I	75	75	75
BSc	Sem-I	366	366	366
BA	Sem I	581	581	581

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2395	0	35	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
35	30	10	5	1	5

<div align="center">View File of ICT Tools and resources</div>

<div align="center">View File of E-resources and techniques used</div>

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is available in the college since 2017-18. Based on the total strength of the students in terms of number, the teachers are allotted a group of students from their respective department/subject for mentoring purpose. The mentor to mentee ratio in the college in the current session is 1: 68. The students have free access to their mentor daily and discuss their problems frequently and freely. Moreover the mentors remain in touch with the students throughout the session. The mentors exercise life changing effects on student's career by empowering them with the guidance, confidence and skills necessary to succeed. Mentors meet their students and guide in their studies and co-curricular activities. They also guide the students regarding the different career opportunities and future perspectives. They help the students in coping with overall deficiencies, if any, vis-a-vis curricular and co-curricular development. They identify the slow learners and provide guidance to excel in scholastic and co-scholastic areas. The Sociometric status of students has direct bearing on their academic achievement and personality development. So the mentors are trained as how to identify the different Sociometric groups of students in the class. These students are popular, above average, average, below average, neglected, rejected and isolate. The mentors of the college are trained as how to administer Sociometric tests on the students in the classroom group in order to identify the students into the seven categories of students. The mentors also know as how to deal with the students of different Sociometric categories effectively and reasonably. Special attention is given to the unaccepted groups of students by planning special teaching strategy to teach these students in the classroom situation so that these students may feel that they are the part and parcel of the class and the institution. The students who show excellent performance in the class and internal assessment tests are given special attention in the classroom teaching learning process so that they may excel in the university examinations. The mentors also organise the tutorial class for the weak and slow learners. The mentors encourage the students to participate in different curricular and co-curricular activities organised from time to time in the college or in the universities. The students are also prepared for participating in the seminars, conferences, workshops etc. organised at the college and university level. The mentors take special attention to prepare the students for different entrance and competitive examinations. They also develop the organising skills among the students. The HODs of different departments also act as a mentor and monitor different activities of the assigned mentors and the students. The HOD meets

all the mentors of the department at least once a month for reviewing of proper implementation of the system. He also offers advice and suggestions to mentors where necessary. He presents the detail of the mentoring system of the department to the Principal for information. The mentor system in the college definitely enhances the students' confidence and challenges by setting higher goals, taking risks and ultimately guiding them to achieve higher levels. The students get individual recognition and psychological support at the time of need. Mentors of the college act as role models and facilitate leadership by developing the interpersonal skill and helping students thrive in competitive environment.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2395	35	1:68

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	35	0	1	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BCom CBCS	Sem-V	09/12/2019	30/05/2020
BSc	BSc CBCS	Sem-V	12/12/2019	30/05/2020
BA	BA CBCS	Sem-V	19/12/2019	30/05/2020
BCom	BCom CBCS	Sem-III	07/01/2020	11/06/2020
BSc	BSc CBCS	Sem-III	10/01/2020	11/06/2020
BA	BA CBCS	Sem-III	07/01/2020	11/06/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. The class room seminars are organised by the subject teachers on the important contents of the syllabus and the students are encouraged to participate in them. This helps the students to overcome their shyness and enhance their confidence which helps them to improve their academic excellence. 2. Display of the performance of the students in the class tests and internal assessment tests on the Departmental Notice Boards is a routine feature of the institution. Moreover answer sheets of the tests are also shown to students after the evaluation process. This will make the students well versed with the method of evaluation of the teacher concerned. 3. Absenteeism and poor

performance of students in the class and internal tests are also conveyed to the parents so that they may take the preventive and corrective measures on their part to ensure the attendance of their ward in the class and improvement in performance in the internal assessment tests as well. 4. The previous semester university examination papers are made available in the college library and students are encouraged to solve those papers for improving their performance level. 5. The students are made to visit the college library daily and spend vacant period in the reading room of the library and get at least two books issued every month. 6. Proficiency tests of each class are conducted soon after the start of new session. This test helps the teachers concerned to assess the level of students in the new class. This assessment helps the teachers to plan their teaching accordingly.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

1. The institution displays the calendar for the whole semester regarding various academic and co-curricular activities in the institution. The institution adheres to the academic calendar for the conduct of internal assessment tests and the evaluation process. The amount of syllabus to be included in internal assessment is strictly adhered to and efforts done to complete the same within the stipulated time. Efforts are made to conduct the class tests frequently after the completion of some portion of syllabus. These tests prepare the students for the forthcoming internal assessment and semester end examination. 2. Internal assessment tests based on the date sheet issued by the institution are conducted 10-15 days before the conduct of terminal end examination. All the faculty members are engaged for the smooth conduct of the examination. This gives the students the rehearsal for the semester end examinations. 3. The stipulated time is given to the teachers to complete the process of evaluation and the marks obtained by the students are displayed on the Departmental Notice Board for the information to the students. Moreover the evaluated answer books are also made available to the students on demand, if any discrepancy is sensed by the students, rectification, if any, is done accordingly. 4..The calendar of co-curricular activities is strictly followed and the students participating in these activities are considered on duty as the co-curricular activities form the part and parcel of curriculum of each class. 5. Remedial classes are also planned for the weak and poor students. Mostly the vacant period is utilised for the remedial coaching to the students. The HOD of the department concerned frames the time table for the conduct of remedial classes.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://gdcsamba.in/IQAC2020/naacuploads/1592212502.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCom CBCS	BCom	Sem-VI	26	14	53.84
BSc CBCS	BSc	Sem-VI	118	85	72.03
BA CBCS	BA	Sem-VI	197	87	44.16
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://gdcsamba.in/IQAC2020/naacuploads/1592133579.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Computer Literacy and Research Methodology	Computer Application	18/03/2019
Workshop on "Dogra Culture"	Department of Dogri, Cultural Club and Cultural Exchange Heritage Club of the College	04/10/2019
Paradigm Shift in Investment Opportunities	Commerce	02/04/2019
National Level Seminar on Science Technology: Rural Development	Indian Science Congress Association	10/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Social Science (Education)	3	3.5
National	Language (English)	1	4.1
International	Language (English)	2	5.0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Botany	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	NIL	NIL	2020	0	0	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2020	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	20	0	0
Presented papers	5	14	0	0
Resource persons	0	2	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students

	collaborating agency	participated in such activities	participated in such activities
Special Winter Camp	NSS GDC Samba	1	50
National Youth Festival	University of Jammu	1	2
National Road Safety Week	NSS GDC Samba in Collaboration with Moto vehicle Deptt. Samba	2	100
World Aids Day	NSS in collaboration with Red Ribbon Club GDC Samba	1	150
Awareness Rally on Gandhi Jayanti	NSS GDC Samba	2	70
Symposium on Save Water	NSS GDC Samba	1	10
NSS Day celebration	NSS GDC Samba	2	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gandhi Jayanti	NSS Unit	Cleanliness Drive: 30/9/19	2	1500
SWACHH BHARAT	NSS Unit	Swachhta Pakhwada Camp 2nd to 15th Aug., 2019	1	40
SWACHH BHARAT	NSS Unit	SBSI, Camp 17th to 31st July, 2019	1	35
SWACHH BHARAT	NSS Unit	Cleanliness Drive 18th April, 2019	1	70
UNICEF	NSS and Red Cross Unit in collaboration with Central University,	2 Days Workshop on 'Promotion of Volunteerism for child	2	160

Jammu	protection in Jammu Kashmir 6-7th April,2019		

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Cultural	150	College Local Fund	1

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
314.63	196

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Video Centre	Newly Added
Seminar halls with ICT facilities	Existing

Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9362	3532123	3154	1474552	12516	5006675
Reference Books	0	0	70	157213	70	157213
e-Books	0	0	0	0	0	0
Journals	0	0	18	129946	18	129946
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Library Automation	0	0	5	314250	5	314250
Weeding (hard & soft)	0	0	0	0	0	0
Others(specify)	0	0	6	516177	6	516177

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	38	25	0	0	0	3	6	10	4
Added	16	7	0	0	0	1	4	0	5
Total	54	32	0	0	0	4	10	10	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<div align="center">

10 MBPS/ GBPS

</div>

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
62.6	36.75	252.03	159.24

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facilities including Laboratories, Classrooms and Computers etc. are made available to the students of the college. Being Govt. institution, all the existing facilities are maintained on recommendations of college advisory committee in concurrence with college development committee using college fund/ Govt. fund after seeking approval from higher authorities. Govt. allocates grants and funds to college for its development and maintenance. The day to day repair and minor maintenance work is being carried out by college repair and maintenance committee after completing all codal procedures at comparative rates. In case of major developmental work, the college development committee asks the civil executing agencies to submit DPR and the same DPR is submitted to the administrative department for approval before execution of work. The maintenance of these facilities at institutional level is however done as per the following guidelines: 1. Regular administrative check of systems after every 30 days 2. Each lab is managed and monitored on daily basis by the designated Lab Assistants and Lab bearers 3. All labs are provisioned with power back up through online/offline UPS 4. The labs are upgraded on regular basis with equipments and other related instruments out of Govt and RUSA grant. 5. The Lab Manuals are designed keeping in line with the requirements of the practicals and are distributed among the students for each lab. 6. Annual internal audits are carried out by IQAC . 7. Fire extinguishers are provided as part of safety equipment . 8. Internet ?broadband and wi-fi ? is provided to the students and the staff . 9. The maintenance and cleaning of classrooms and laboratories are done with the help of the local fund employees Band college sweepers. 10. The college has adequate number of the computers with internet connections and the utility software/s is distributed in office, laboratories,

library, staff room, departments etc. 11. The library is provided with reading room facility along with internet / wi-fi facility to the students and access to library is permitted by producing I card issued by the college. 12. The activities like fumigation and keeping library clean is done frequently by the library menial staff. 13. The academic support facilities like library, the sports and the other platforms like NSS/ NCC or Career Counselling Cell etc. for the holistic development of the students. 14. The sport department of the college is consisting of the Gymnasium, cricket ground, volley ball court, basketball court, Badminton court, football etc. The maintenance is done by the college local fund employees.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial AID	177	195087
Financial Support from Other Sources			
a) National	Post matric scholarship and Hindustan Petroleum Scholarship	279	0
b)International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga	21/06/2019	300	Physical Edu dept.
Career Counselling	01/09/2019	349	Career Counselling Cell
Personal Counselling	01/09/2019	1500	Teaching Faculty
Mentoring	01/09/2019	2395	Teaching Faculty
Remedial coaching	01/10/2019	1450	Teaching Faculty
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Extension Lecture	77	77	0	0

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year		
Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	2	BA	GDC,Samba	Central University	M.A in Dogri
2019	1	BSc	GDC,Samba	Jammu University	M.Sc. in Botany
2019	3	B.Sc.	GDc Samba	Jammu University	M.Sc. Zoology
2019	3	B.Sc.	GDc Samba	Jammu University	M.Sc. Chemistry
2019	3	B.Sc.	GDc Samba	Jammu University	M.Sc. Physics
2019	8	B.A	GDc Samba	Jammu University	M.A. Education
2019	13	B.Com	GDC Samba	Jammu University	M.Com
[View File](#)					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
GATE	0
GMAT	0
CAT	0
Civil Services	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kho Kho (Women)	GDC Samba	20
Kho Kho (men)	GDC Samba	30
Boxing	GDC Samba	24
Cricket	GDC Samba	80
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students constitute a major stakeholder in the Institute growth. The Institute maintains an excellent rapport with the student community. The opinions / views of the students are taken seriously by the Institute authorities. For an overall development of a well rounded personality of its students, the Institute provides various opportunities for students to learn and train themselves to inculcate constructive leadership, to develop team spirit, to develop interpersonal relationship, to imbibe soft skill development, to learn to sell ideas amongst themselves and outside, to learn about their culture, to become good citizens with a sense of pride, and so on. Every student is encouraged to participate in curricular, co-curricular and extra-curricular activities. It is expected from each and every student to cooperate and participate in furthering the objectives of the student bodies/council and Institute Committees. However, it should be understood that the primary goal of students in the Institute is his/her studies and pursuit of academic achievements. Participation in student bodies and in the Institute Committees should be viewed as complementary to the academics and not as its substitute. It is believed that in general the quality of participation would be better if a student is comfortable with his/her academic performance. Therefore, all the committees of the college are having active representation from the students. Students are picked up for different committees by the convener and members of the committee. The active role played by the students in various committees of the Institute is to act as liaison between the students and the staff in maintaining discipline, improving academic standards, preventing all kinds of ragging and enhancing career oriented activities, etc. Student members of the committees gain experience as social workers and hone their skills in a safe environment under the tutelage of experienced faculty. The students are offered real life experience of leadership, administrative, organizational, and capacity building skills. Under the guidance of experienced committee members, the students' representatives developed high standards around accessibility and began to raise students concerns and sought their amicable resolutions from the concerned quarter.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has always promoted decentralization and participative management as a form of democratic governance as it believes in creating an ambience favourable for overall growth of the institute. This is achieved by encouraging faculty, staff and students to contribute through participation at various levels and forums. All the department of the college functions under the overall supervision of Principal and day to day academic activities of the department are handled by the HOD. Twenty-thirty committees overseeing different operational aspects of the institute functioning are the best example of participative management in action. These committees define their own plans and are completely responsible for executing them. The Principal conducts meeting with HOD's of the department/member of the different committees to discuss various issues regarding development and students welfare. The resolutions made by committees are submitted for approval to Principal and then respective committees/ departments of the institution execute the action plan in consonance with the executing agencies.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of students in this college is done as per notification issued by University of Jammu. Prospectus containing application form, admission form, combination wise intake capacity etc is provided to aspirants and prospective students. There after duly filled application forms are received from all eligible students, merit lists are prepared and admission process is completed by the members of admission committee of college in very transparent manner and as per guidelines issued appointed by University of Jammu. A helpdesk provides all support and help to

	streamline the admission process.
Industry Interaction / Collaboration	• JK has very limited industry and hence industry collaboration remains a challenge.
Human Resource Management	GDC Samba is providing the best working environment to the students and staff. Identifying right person for the right job and providing opportunity to work in that area, insistence on quality work through constant monitoring involving staff members in different activities on rotational basis to broaden exposure, motivating staff through appreciation and reorganization are the different ways to improve quality in human resource management. Mentoring programmes are conducted for developing future leaders.
Library, ICT and Physical Infrastructure / Instrumentation	A good number of text / reference books, journals etc have been purchased as per the requirement of different departments of college during 2019-20. The library maintains separate reference/periodical section/ book bank with back volumes and current journals/ encyclopaedia for ready reference. The library is also equipped with Internet connections which allow students and staffs to access online study materials available on various sites. College has a spacious reading room which allows students teachers to read newspapers, magazines, jounnals, subject matter etc during their free hours. The college library has purchased the equipments and accoutrements for carrying out the automation. • ICT is a major emphasis area for the institution and several ICT initiatives have been undertaken, such as: o Google Classroom has been implemented o Library Management System Learning Management System are being implemented o Wi-fi facility is available throughout the campus o About 30 of the classes utilize projectors for delivering digital content to the students. o CCTV cameras are installed for campus security
Research and Development	To promote research activities in college, the college organizes seminars / workshop etc from time to time. The college also encourages faculty members to participate and present papers in various state / National / International seminars and conferences.

	Some of faculty members / departments of our college have also applied for minor / major research projects from UGC through Department of Higher education, JK. Research, Development and Publications committee comprising senior faculty and researchers has been constituted to monitor and enhance the quality of research. The committee conducts regular orientation programmes/workshops for faculty to help them improve the quality of research.
Examination and Evaluation	Being affiliated to University of Jammu, examinations are conducted by the University of Jammu. However, internal assessment tests are conducted by the institution. Internal assessment constitutes 20 weight-age in the theory and 50 in practical. Skill Enhancement Courses of 4 credit paper of B.A/B.Sc./B.com Sem III, IV,V VI are conducted evaluated by the college. Some of the best-practices adopted by the institution in examination and evaluation during this year are mentioned below: • The quality of question papers is moderated by Controller of Examination, he receives 3 sets for each subject in the prescribed format and randomly he will select the paper. • The overall quality of examination and evaluation is monitored by Controller of Examination Internal Assessment Committee comprising of senior faculty members and heads of departments. The committee conducts regular checks and reviews to ensure that the process laid down at the institute level is complied with and any deviations thereof are corrected. • Finally, a University of Jammu nominated committee validates the internal assessment award rolls and performs qualitative checks. • Marks are displayed on notice board. It is mandatory for students to view their evaluated answer scripts and sign on them to indicate their satisfaction with the evaluation process. • Students can ask faculty to review the evaluation in case of any discrepancies.
Teaching and Learning	The JK Higher Education Department is organising training programmes to equip college staff with latest techniques required for effective teaching through

	faculty Development programmes. More emphasis is being given to online teaching due to Covid 19. Google classroom is being effectively implemented across entire organization by 100 faculty members. The platform is used to disseminate valuable information like, e-class notes, Web Links, Internal Assignments, Quizzes, etc. Students are also being encouraged to share information and collaborate in the teaching process. The student's performance is assessed continuously through various assessment tools including classroom performance, tutorials, quizzes, assignments and internal examination
Curriculum Development	The College does not develop curriculum at its own. The syllabi of various subjects are framed by University of Jammu through Board of studies. All the HoDs of various subjects of this college are member of Board of studies of their respective subjects and thus play active role in designing of curriculum. The college has established computer resource centre to boost computer literacy programmes among the stakeholders.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	All purchases are being made through GeM portal and e-tendering process.
Administration	CCTV surveillance and attendance process
Finance and Accounts	All transactions through PFMS
Student Admission and Support	Important notification and information regarding admission is put on college website
Examination	Conducted Online assessment and quiz competition

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	0	0	0	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for

teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	One Day Workshop on Paradigm Shift in Investment Opportunities organized by GDC Samba	Nill	02/04/2019	02/04/2019	9	0
2019	National Level Seminar on Science Technology : Rural Development organized by GDC Samba	Nill	10/12/2019	11/12/2019	14	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshops	15	02/04/2019	08/02/2020	06
Seminar	21	10/05/2019	20/02/2020	08
Conferences	6	29/08/2019	21/01/2020	08
Faculty Development Programme	11	07/05/2019	17/03/2020	55
Refresher Course	4	21/10/2019	17/01/2020	60
Orientation Programme	4	02/07/2019	25/11/2019	84
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

35	35	13	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. NPS Scheme 2. Medical/ Health insurance cover as approved by JK Govt. 3. Sponsorship for Higher Education like FIP/FDP/PD fellowships 4. Study and Professional Development Leave 5. Maternity and paternity leave as per Govt. rule. 6. Child care and medical leave as per Govt. rule. 7. The college provides the necessary guarantees so that staff can avail loan from the bank where the salary of the employees is paid.	1. Medical/ Health insurance cover as approved by JK Govt. 2. The college provides the necessary guarantees so that staff can avail loan from the bank where the salary of the employees is paid. 3. NPS Scheme 4. Maternity and paternity leave as per Govt. rule. 5. Child care and medical leave as per Govt. rule.	1. Scholarships 2. Insurance Cover 3. Financial aid from various non governmental agencies

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute has made the necessary provisions in the books of accounts towards efficient use of available funds for each academic year. The college has a well formulated financial policy which ensures effective and optimal utilization of finances for academic, administrative and development purposes. Towards this end, every year, the budget is allocated to the different institutions by the parent department i.e., Higher Education Department well in advance after taking into consideration the requirements of every constituent college coupled with the strategic objectives of the institution. The budget is reviewed by the Higher Educational Department of JK Govt. and approves the annual expenditure, scrutinizes the balance sheet and provides budgetary allocations to different colleges on demand and priority. Financial audits are conducted by a certified auditor i.e. AG Office Jammu every financial year to verify the compliance with established financial processes.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	Yes	University of Jammu, Jammu	Yes	College IQAC
Administrative	Yes	AG Office, JK	Yes	College Audit Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents are invited to interact with the faculty and are shown the progress of the students which provides an overall view of the student performance in all spheres i.e. academic, co-curricular and extracurricular. • It helps to foster and promote good relationship among faculty, staff, and student with parents to promote social development. • It helps to create keen interest for the smooth functioning of the institute. • It helps to understand the diversified need of the students belonging to different backgrounds

6.5.3 – Development programmes for support staff (at least three)

• Encouraged to pursue higher education and deputed / imparted trainings to understand the functionality of finance and purchased related issues such as PFMS, GeM. • Regular orientation programmes/technical workshops are organized for the technical support staff to upgrade their skills. • Awareness talks on health and hygiene.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Delivery of e-content through online platforms like Google classroom, google meet, you tube channel, etc. • Establishment of Computer Resource Centre • Establishment of Gymnasium • Up gradation of College Library and Labs.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	NAAC Accreditation of the College	26/04/2019	26/04/2019	27/04/2019	13
2019	Submitting research proposals of Minor Major Projects to the UGC	04/12/2019	04/12/2019	15/12/2019	5
2020	Submission of AISHE	25/03/2020	25/03/2020	25/03/2020	6
2019	National Level Seminar on Science and Technology: Rural Development	10/12/2019	10/12/2019	11/12/2019	458

2020	National youth Festival	12/01/2020	12/01/2020	16/01/2020	3
2020	Feedback from Students was collected, analyzed and used for improvement	02/03/2020	02/03/2020	10/03/2020	250
2020	Kavita Gosathi on "Naari Chenta"in collaboration with Sahatya Akademi, New Delhi	15/02/2020	15/02/2020	15/02/2020	160

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Kavita Gosathi on "Naari Chetna" in collaboration with Sahatya Akademi, New Delhi	15/02/2020	15/02/2020	90	60
Cultural Exchange Programme in collaboration with Northern Regional Language Centre, Punjabi University Campus, Patiala	14/02/2020	14/02/2020	100	50
International Women Day	08/09/2019	08/09/2019	150	50

Car Driving Training to Girl students under Beti Bachao Beti Padhao	09/02/2020	10/03/2020	40	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Conventional bulb and CFL have been replaced by LED bulbs in the buildings. In near future, solar panels are being installed on the campus rooftops to harness solar energy up to 10 KW and the solar lab for skilled based course is also on anvil.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	10/12/2019	2	National level Seminar	Science Technology: Rural development	458
				[View File](#)			

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	15/05/2019	Reviewed and revised annually

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

Advanced Mentoring Programme	01/08/2019	31/03/2020	2395
Two days Workshop on 'Promotion of Volunteerism for child protection in JK' in collaboration with Central University Jammu.	06/04/2019	07/04/2019	103
One day Workshop on 'Promotion of Volunteerism for child protection in JK' in collaboration with Central University Jammu.	09/05/2019	09/05/2019	162
Debate on Patriotism Nation Building	20/09/2019	20/09/2019	13
NSS Day	24/09/2019	24/09/2019	101
National Integration Camp	11/09/2019	18/09/2019	36
National Road Safety Week	11/01/2020	17/01/2020	102
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• **Green Landscape:** The campus has a green landscaping with trees and plants and a lush green field with cricket and football play grounds. The institute also undertakes various activities like beautification, water and power management. • **Carbon neutrality and Plantation:** Regular plantation programmes are carried out followed by proper maintenance. The students were involved in plantation of trees and number of trees and saplings were planted in the college premises and in the periphery to boost carbon neutrality in collaboration the Department of Forests • **Waste Management:** Large numbers of dustbins were installed in the campus at different locations for maintaining the cleanliness and dedicated staff for hygiene maintenance collects the garbage and dumped in waste disposal vessel provided by the Samba district Municipality. E-waste like inverter batteries were disposed off under buy back option and liquid waste generated from various laboratories is disposed through the proper drainage system under the supervision of technical lab staff. • **Innovative Energy Saving Methods:** Incandescent lamps have been replaced with CFLs and LED lamps thus saving hundreds of kilowatts of electric energy. Even LCD monitors of computer systems have been replaced with LED monitors. Air conditioners with ratings of 3-star and above are used which save a lot of electricity. In the newly established computer resource centre ACs of 5-star rating have been provisioned. • **Use of Renewable Energy** Solar panels are being installed on the campus rooftops to harness solar energy upto 10 KW

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Updating and maintenance of college website software 2. Preparing academic

calendar 3. Publication of NAAC accreditation and other achievements of the College annually in a book format. 4. To encourage and support students belonging to economically backward, minority class and female candidates for opting higher education. The College is situated in rural / semi- urban area and a large population of students come from rural and backward area. These economic supports from the college and Govt. encourages students to opt for higher education 5. Transparent Human Resource Management System and staff development 6. Cleaning up of Science laboratories regularly by the menial staff and also maintaining of College premises by the NSS volunteers of the College.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://gdcsamba.in/IQAC2020/naacuploads/1594297060.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctive elements of the institute are summarized below: 1. The Institute is well known in the region for best practices in teaching learning. It prepares its own Academic Calendar well in advance before commencement of the semester, considering university calendar of events, Govt./University holidays. It includes specific dates for conduction of continuous Internal Assessments/evaluation, co-curricular extracurricular activities, student mentoring and schedule for unit wise completion of syllabus 2. Time-table is framed immediately after completion of admission process and teaching faculty are allotted the workload as per the UGC norms. 3. It is ensured that the minimum contact hours for theory / laboratory as per university scheme are maintained in spite of unscheduled holidays. 4. In addition to traditional teaching learning methodologies, the faculty members adopt group discussions, relevant videos, seminars, mini projects, case studies, PPTs, real time examples, simulations, Quizzes, depending on the course. 5. Difficult courses are identified based on previous results for which tutorial / remedial classes are conducted. An online teaching learning club is initiated in the college to facilitate to explore creative teaching learning techniques. 6. Each class room is maintained with proper lighting, ventilation, LCD projectors, and furniture to have a conducive ambience. 7. Adequate facilities are available to cater to the needs of differently abled in line with the recommendation of the UGC norms. 8. An excellent library, state-of-the-art computer resource centre and gym facilitie are made available. 9. An internet connectivity of bandwidth 10 Mbps with multiple access points to provide WiFi facility all over the campus. 10. Career Guidance training programs are conducted for students to help them explore various career options. 11. The college is providing number of Govt. private financial scholarships to under privileged and socio- economic backgrounds students. 12. The faculty members and supporting staff are very sincere and committed to overcome the challenges before them.

Provide the weblink of the institution
https://gdcsamba.in/IQAC2020/naacuploads/1594297306.pdf

8.Future Plans of Actions for Next Academic Year

• Developing and designing e-content: In the next session, the institution will develop its own cloud so that the very concept of online teaching comes to fruition by invoking the potential of SWAMAY-Indian MOOCs platform. • Automation of College Library on top priority. • Installation of Solar panels to supply to grid and establishment of renewable solar energy lab. • Establishment of virtual labs • Enrichment of sports infrastructure: New Basket Ball court of dimension

28m x15m, Boxing ring of dimension 25m x 25m and establishment of indoor stadium 50m x40m x 12m have to be established. • Initiation of admission and administrative data management process through online e.g., e-Pathsala software • Expansion of Infra: Construction of new block for classrooms for accommodating increasing no. of students every year. • Introduction of Physical Education, Library Science and Public Administration subjects and Initiation of Language lab, Yoga, Meditation, Personal Counselling courses. • Organization of seminars/workshops/symposium/conferences in the institution in collaboration with Research Agency • Conversion of some existing classrooms into digital classrooms to adopt flipped mode of teaching. • Mentoring of college students by the teaching faculty • Initiation of computer literacy programs: The institution has established a Computer Resource Centre and various literacy programs/workshops are on anvil.